

APPLICATION FOR EXHIBIT SPACE

We hereby apply for exhibit space in the 2025 EOS/ESD Symposium. We agree to abide by the Symposium Exhibit Rules as stated on the reverse side of this contract form.

Name of Company: _____

Street Address: _____

City, State, Postal Code: _____

Country: _____

Booth Contact: _____ Telephone: _____
(Area Code - Number)

Email: _____

Website address for ESDA website link: _____

Exhibit Space Rental:

- ☐ Standard \$1,950
- ☐ Peninsula \$3,950 (Considered **two** booths, 10x20)
- ☐ Gold Package \$2,850
- ☐ Platinum Package \$4,750

Total Booth Space Rental Fee: _____

A deposit of \$500 **per booth** is required to reserve a booth space.

The balance is due no later than March 14, 2025.

Space Choice: #1 _____ #2 _____ #3 _____

THE UNDERSIGNED HAS READ AND AGREES TO ABIDE BY THE TERMS ON BOTH SIDES OF THIS APPLICATION.

Application By: _____ Date: _____
(Signature)

NOTES:

1. Each exhibitor will receive **six (6) complete registration packages for each 10x10 booth rented (\$4500 value!)**. Each package will include a badge for admission to the exhibit area, technical sessions, workshops, and all symposium components. All personnel receive a link to the symposium proceedings. One person, designated as the primary, receives the attendee gift and complimentary 2026 membership.
2. Management reserves the right to relocate exhibit space, as necessary, to conform to show regulations.

EXHIBIT RULES – 2025 EOS/ESD SYMPOSIUM

CONTRACT

This application, properly executed by the applicant, shall constitute a valid and binding contract upon written acceptance and notification of booth(s) assigned by EOS/ESD Association, Inc.

QUALIFICATIONS FOR EXHIBITING

Exhibitors must be manufacturers or representatives of manufacturers that produce products or perform services that conform to the subject matter covered by the symposium technical program. Management reserves the right to accept or reject any exhibitor.

PRODUCT PRESENTATION

Audiovisual presentations and operational equipment demonstrations will be permitted only at intensity levels that do not interfere with neighboring exhibitors. Product and service demonstrations may be given by professional presenters or models, who must dress and conduct themselves appropriately. Exposition management shall determine the suitability of all presentations and/or demonstrations.

EXHIBIT SPACE CHARGES AND CANCELLATIONS

All exhibit space will be rented at the rate described on the front of this application for exhibit space. A deposit of \$500.00 per booth must accompany the application for space. **The balance is due by March 14, 2025. IF THE BALANCE DUE IS NOT RECEIVED BY MARCH 14, 2025, YOUR COMPANY DEPOSIT WILL BE LOST, ALONG WITH ALL YOUR EXHIBIT SPACE, AND THIS SPACE WILL BE RESOLD.** Checks should be made payable to **EOS/ESD Association, Inc.** and sent to EOS/ESD Association, Inc., 218 West Court St., Rome, NY 13440. If an exhibitor must cancel space already contracted for, the following cancellation fees will be assessed:

After January 1, 2025 - \$500.00 per booth

March 14, 2025 - NO REFUND

Cancellation fees will be assessed whether or not the canceled space is reassigned to another company. Cancellation notices must be written and signed by the appropriate company official.

ANCILLARY EVENTS

Exhibitors **ARE NOT** allowed to schedule events, for Association/Symposium attendees that are in direct conflict with the Association/Symposium event schedule.

SUBLETTING OF SPACE

The exhibitor shall not assign, sublet, or apportion the whole or any part of the space assigned or have representatives, equipment, or materials from firms other than his own in the exhibit space without the written consent of the Management. Only one company shall be considered the exhibitor; any other company or unit in the space shall be considered a subsidiary or affiliate.

ADVERTISING

All literature, sales brochures, or other advertising or promotional media shall be displayed **ONLY** within the space rented by the exhibitor.

BOOTH MATERIALS PROVIDED BY THE SYMPOSIUM

Each booth will be supplied with an 8-foot high cloth drape background with 36-inch high side dividers. Booths will be furnished with one 7-inch by 44-inch exhibitor identification sign. The booth also has a 6ft draped table, 2 chairs, and 1 wastebasket that must be selected through the decorator portal.

CONSTRUCTION OF EXHIBITS

Exhibits shall be constructed and arranged so that they do not obstruct the general view nor hide the exhibits of others. No side wall higher than 42-inches may extend forward from the back wall more than one-half the depth of the exhibit space. No backwalls provided by the sponsor should extend higher than 8-feet (to include signs). All booth equipment must fit within the space rented and must not extend into aisles or corridors.

SUITABILITY OF EXHIBITS

All exhibits are expected to be educational and should describe products and/or services available from the exhibiting company.

Signature:

Date:

SERVICE CONTRACTOR

All exhibitors will receive equipment and service order forms from the Official Service Contractor at least 60 days before the Symposium.

Exhibitors may hand carry small items into the exhibit hall from their POV (privately owned vehicle). Only full-time employees of the exhibiting company will be allowed to hand carry items. Using carts, dollies, wheeled cases, flat trucks, or other mechanized equipment is not permitted. Any carpet tape must be applied by the decorator company. If exhibitors choose to bring in and set up their booth equipment, they are fully responsible and liable for any damages that may occur to the facility.

FREIGHT MOVEMENT

All freight sent to the Official Service Contractor will be placed in exhibit booths by 9:00 AM, Monday, September 15, 2025. Exhibitors may deliver their own equipment directly to exhibit booths after that time.

INSTALLATION/DISMANTLING

The exhibit area will be available for set-up of displays by 9:00 AM on Monday, September 15, 2025. Dismantling may begin at 1:30 PM on Wednesday, September 17, 2025, and must be completed by 4:00 PM.

COMPLIANCE WITH LOCAL RULES

Exhibitors assume responsibility for compliance with pertinent ordinances, regulations, and codes of duly authorized local, state and federal governing bodies concerning fire safety and health, and the rules and regulations of operators and owners of the property in which the exhibit is held.

UNION JURISDICTION

The exhibitors will abide by and comply with rules and regulations concerning local unions having jurisdiction over the facility in which the exhibit is held, and specifically in the exhibit area and loading docks.

SECURITY

EOS/ESD Association, Inc. will provide surveillance when exhibits are closed only if the facility cannot lock the exhibit hall doors and is not liable for any loss or damages. Exhibitors must insure all exhibit materials against loss or damage resulting from circumstances outside the control of the Symposium, facility, or service contractor.

LOSS OR DAMAGE

If the premises in which the Symposium is conducted shall become unfit for occupancy or substantially interfered with because of any cause or causes not reasonably within the control of EOS/ESD Association, Inc., this agreement may be terminated by EOS/ESD Association, Inc. For this purpose, the term "cause or causes" shall include, but not by way of limitations, fire, flood, epidemic, earthquake, explosion, acts of terrorism, accident, blockage, embargo, inclement weather, government restrictions, strikes, lockouts, boycotts, lack of adequate transportation services, or acts of God other than those named. Should the Committee terminate this agreement pursuant to the provisions of this paragraph, the exhibitor waives any and all claims of damage and agrees that EOS/ESD Association, Inc., after computing the total amount refundable to all exhibitors, shall make appropriate refunds. The amount refundable to exhibitors shall be the amount by which the total amount of fees paid by all exhibitors exceeds the total amount of EOS/ESD Association, Inc. costs, and expenses in connection with its preparation for conducting the Symposium and exhibits, including a reasonable reserve for claims and other contingencies.

LIABILITY WAIVER

EOS/ESD Association, Inc., its committees, agents or sponsors, shall not be liable for any damage to property or for any injury to persons during the terms of this agreement from any cause whatsoever, by reasons of use, occupancy and enjoyment of exhibit space by exhibitors or any person thereon with the consent of the exhibitor. The exhibitor will indemnify and hold harmless EOS/ESD Association, Inc., its committees, agents or sponsors from all liability on account of any such damage or injury. An indemnification form and certificate of liability insurance is required. The certificate **must** state that you have liability coverage in the minimum amounts of \$1 million each occurrence / \$2 million aggregate for the show dates including setup and dismantling of your displays. The certificate **must also** list the EOS/ESD Association, Inc., EOS/ESD Symposium, its officers, and agents as additional Insured.

ADDITIONAL INFORMATION

Contact: EOS/ESD Association, Inc., 218 W. Court Street, Rome, NY 13440; Phone: +1-315-339-6937; E-Mail: info.eosesda@esda.org